CENSUS DEPARTMENT.

(All Census Correspondence should be treated as Urgent.)

Census Cir. No. 19.

OFFICE OF THE
CENSUS SUPERINTENDENT IN MYSORE,
Dated Bangalore 5th August 1910.

From

The Census Superintendent in Mysore,
Bangalore.

To

The Deputy Commissioners of Districts.

Sir,

I have the honor to communicate for your information and guidance the following instructions on certain matters relating to the arrangements for the taking of the ensuing Census, in continuation of those contained in the Census Procedure Code already issued. These instructions are generally in consonance with those issued by the Census Commissioner for India.

1. Appointment of Enumerators and Supervisors.—

The Charge Superintendents will select those qualified for appointment in the month of August, and submit a final list of his selections to the Deputy Commissioner on or before the 31st August. The list should contain more than the numbers that may be actually required so as to allow a wide margin for selection and final nomination by the Deputy Commissioners with reference to the numbers that may be actually available for work.

The Deputy Commissioner will then appoint the Enumerators and Supervisors required and issue formal orders of appointments under the Census Regulation which will shortly be promulgated. Such appointments should be completed by the end of September so that the Supervisors and Enumerators may make themselves conversant with the Circles and Blocks assigned to them and be able to check the house-numbering as soon as the latter work is completed and House Lists and Block Lists are prepared.

2. Circle List.—

As soon as the Census Blocks and Circles have been formed, columns 1, 2 and 4 of the list may be filled up. The number of houses in columns 3 and 5 may also be filled up at once provisionally with reference to Khaneshmari Records, and the entries revised after the house-numbering is completed in October.

After the Enumerators and Supervisors have been formally appointed by the Deputy Commissioner in September, the names of the Supervisors and of the Enumerators will be inserted at the top and in column 6; and then, of the duplicate copies of the Circle List, one will be given to the Supervisor, the other being lodged with the Charge Superintendent. Lastly, columns 7, *et seq.*, will be filled up as the operations to which they relate proceed.

3. House Lists.—

The House Lists should be written up concurrently with the numbering of houses in the several villages.

In para 3, Section V of the Code, it is laid down that the numbering of houses should be completed by 20th October. There should be therefore no difficulty in completing the writing up of the House Lists by the end of the month. These House Lists should then be checked by the Supervisors and Charge Superintendents, and finally revised copies thereof lodged in the Charge Superintendent's Office by the 30th November.

4. Block Lists.—

These lists, which are but extracts of the House Lists, should be written up in the Taluk Offices by the 15th December and be ready for distribution to the Enumerators with Enumeration Books during the last week of December.

5. Enumeration Schedule Books.—

These, with the Block Lists, will be distributed to the Enumerators between the 15th and 31st of December, so that the Enumerators may study the Block Lists, make themselves conversant with the localities assigned to them, and be ready to start the taking of the Preliminary Census of the population on the 15th January in rural areas and on the 1st February in urban areas as laid down in para 6 of Section I of the Census Procedure Code.

I have the honor to be,
Sir,
Your most obedient servant,

V. R. THYAGARAJA IYER,
Census Superintendent in Mysore.